Sustainable Communities Volunteer post

We are looking for an effective and passionate individual who has a commitment to community development and international relations to join our diverse team of people at the Initiatives of Change (IoFC) UK office.

IoFC is a world-wide movement of people of diverse cultures, who are committed to the transformation of society through changes in human motives and behaviour, starting in their own lives.

Initiatives of Change (IoFC)’s communities work is based on inspiring people to go to the roots of their faith so that they find new motivation and inspiration. The Sustainable Communities Programme is a values-based programme, which mobilises communities to tackle critical issues. It focuses on: Ethical Leadership, Sustainable Living and Trust Building, which are central to IoFC’s outreach.

The purpose of the role is to support and work as a team with the Head of Sustainable Communities Programme and its Project Coordinator, who are responsible for the coordination and management of the programme. You will assist in building successful relationships with the network members as well as providing assistance with the overall administration, organisation of national network events.

Key areas of responsibility will include:

- maintaining and developing relationships with existing and new members
- supporting in the administration
- supporting in updating and managing social media platforms in order to raise awareness and as a fundraising tool, working closely with the Communications Department team
- engaging in research relating to social issues

The successful candidate will have:

- the ability to engage well with diverse team members, and be supportive to colleagues.
- experience in administration and social media
- excellent verbal and written communications skills, with the ability to communicate with a diverse group of people
This role is an opportunity to use your skills to make a real difference for a cause that you are passionate about and to provide you with the skills to create a vision, build teams around a common cause and deliver positive outcomes with our local, national and global team. You will join a trusted fellowship and a friendly environment, and be challenged to reach your fullest potential. You will have the opportunity to travel across the country and get first-hand experience in ground-breaking work led by our team nationwide.

Experience is desirable, as is a relevant professional qualification. The position is open to graduates or undergraduates, we especially encourage those in the field of conflict management, human rights, international relations, development and research as well as experienced practitioners, retired humanitarians, and people with a passion in community development. You will receive ongoing training regarding the network members you will engage with and further training wherever necessary.

The volunteering agreement will be for 2 days per week, for ten months from 30th March 2020. You would be based at 24, Greencoat Place, London but your volunteering would excitingly take you around the country and at times abroad to experience the ground breaking work led by the team. All travel expenses will be covered and meals served in house from Monday- Thursday provided free of charge, when available, as part of your volunteering agreement.

Each day that you volunteer will vary depending on your scheduled activities for that week with much flexibility. Please send your CV and a motivational letter to careers@iofc.org by 5pm on Friday 13th March, with subject marked as Sustainable Communities Volunteer. If you have questions, please phone or email Amina Khalid: amina.khalid@iofc.org or call 07954190859.

For more information about our Communities programme, visit http://uk.iofc.org/sustainable-communities.

If you are passionate about making a difference and strongly believe you can contribute then join our wonderful diverse team.